

**BOARD OF SECONDARY EDUCATION KARACHI  
CERTIFICATE SECTION**

**Original Certificate of 2017 Collection Performa for Schools**

SCHOOL CODE: \_\_\_\_\_

To,  
The Secretary,  
Board of Secondary Education,  
Karachi.

Subject: **COLLECTION OF SSC CERTIFICATES ANNUAL AND SUPPLEMENTARY  
FOR THE YEAR 2017.**

Respected Sir,

I Mr/Miss/Mrs. \_\_\_\_\_ Head of the Institution is hereby authorized to Mr./Miss/Mrs. \_\_\_\_\_ working as Teacher/Clerk in this School \_\_\_\_\_ last \_\_\_\_\_ years. Whose specimen Signature is given below duly attested by the concerned Principal / H.M. to collect the SSC Certificates Part II Annual & Supplementary Examination 2017.

Yours faithfully,

**SIGNATURE OF AUTHORITY HOLDER**

**PRINCIPAL/H.M SIGNATURE**

**NAME:**

**NAME OF THE HEAD OF INSTITUTION**

**DESIGNATION:**

**OFFICE SEAL:**

**C.N.I.C NO: \_\_\_\_\_**

**C.N.I.C NO: \_\_\_\_\_**

**CONTACT NO: \_\_\_\_\_**

**CONTACT NO: \_\_\_\_\_**

**SEAL AND SIGNATURE OF  
HEAD OF INSTITUTION WITH NAME**

**ENCLS:**

1. Photocopy of National I.D. Card of Principal and Authority Holder (Attested).
2. Departmental Card of the Authority Holder. (Attested Photocopy)  
OR  
Authority Letter on the School's Letter Head.
3. List of the Candidates separately required (Boys & Girls) with Roll Nos. , Names, Father's Name duly attested by the Head of the Institution.
4. Recognition Letter of the current year attested Photocopy duly endorsed from I.R.O. Section

**INSTRUCTION**

1. No Certificate will be issued to Peon / Driver/ Chowkidar/ P.T.I. and any other unconcerned person.
2. No Fee is to be realized from any students for these Certificates.
3. Certificates withheld under objection (mentioned in our List) will be issued from this Office after the Removal of objection.
4. Certificates may be collected within stipulated time. After Six months Certificate will only be issued to Actual Candidate and Fees will be charged.
5. No. Certificates will be issued to Regular Student directly from the Office in case of Emergency School's N.O.C. Letter must required.
6. Incomplete authority form may not be accepted.
7. Certificates issued between 9:30 a.m. to 01:00 p.m.

P.T.O

**ANNUAL AND SUPPLEMENTARY EXAMINATION 2017  
RANGE OF ROLL NUMBERS**

<i>ROLL NO. FROM</i>		<i>TO</i>		<i>SCIENCE GROUP BOYS</i>
<i>ROLL NO. FROM</i>		<i>TO</i>		<i>GENERAL GROUP BOYS</i>
<i>ROLL NO. FROM</i>		<i>TO</i>		<i>SCIENCE GROUP GIRLS</i>
<i>ROLL NO. FROM</i>		<i>TO</i>		<i>GENERAL GROUP GIRLS</i>

<i>LIST OF CANDIDATES BOYS &amp; GIRLS 2017 (SCIENCE GROUP)</i>			
<i>S.NO.</i>	<i>NAME OF CANDIDATES</i>	<i>ROLL NO.S</i>	<i>BOYS/GIRLS</i>
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			

<i>LIST OF CANDIDATES BOYS &amp; GIRLS 2017 (GENERAL GROUP)</i>			
<i>S.NO.</i>	<i>NAME OF CANDIDATES</i>	<i>ROLL NO.S</i>	<i>BOYS/GIRLS</i>
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			

SEAL AND SIGNATURE OF THE  
PRINCIPAL/HEAD MASTER/HEAD MISTRESS